

CHECKLIST

Petition To Voluntarily Relinquish Parental Rights – To Agency

23 Pa. C.S.A. § 2501 Rule 15.2

(Documents to be attached to the Petition in the order they appear):

- _____ Preliminary Decree – Rule 15.1A(4)
- _____ Final Decree
- _____ Important Notice – 23 Pa. C.S.A. 2513(b)
- _____ Petition to Voluntarily Relinquish Parental Rights
 - _____ Attorney Caption
 - _____ Signed by Attorney or Petitioner
 - _____ Verified by Petitioner
 - _____ Petitioner is Relinquishing Birth Parent
- _____ Joinder of a parent who is not a petitioner or his or her waiver of all interest in the child if either is obtainable, if not explain why not. - Rule 15.2(b)(1)
- _____ Consent of a parent or guardian of a petitioner who has not reached 18 years old. – Rule 15.2(b)(3)
- _____ Joinder and consent of Agency to accept custody of the child – Rule 15.2(b)(4)
- _____ Original Long Form Birth Certificate – Rule 15.2(b)(2)
- _____ Out-of-County Decrees Certified
- _____ Foreign Documents Translated
- _____ Notice(s) Pursuant to 23 Pa.C.S.A. §2513(b)
 - _____ at least ten (10) days notice by personal service, *OR*
 - _____ Registered Mail, *OR*
 - _____ By such means as the Court may require (See, Pa.R.C.P. 430)
- _____ Proof of Notice(s) – *to be filed at or before the hearing*

NOTE: PETITIONER'S PRESENCE IS REQUIRED AT HEARING