

# **FOREIGN ADOPTION REGISTRATION PACKET**

Pursuant to 23 Pa C.S. §2908

Effective: September 5, 2006

## **FILING FEES PAYABLE TO CLERK OF THE ORPHANS' COURT**

<b>Foreign Adoption Registration Petition</b>	<b>\$ 100.00</b>
<b>State Computer Fee</b>	<b><u>23.50</u></b>
<b>Total</b>	<b><u>\$ 123.50</u></b>

ORPHANS' COURT DIVISION  
COURT OF COMMON PLEAS  
CHESTER COUNTY, PENNSYLVANIA

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- Chester County Orphans' Court Guidelines
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  - Certificate of Adoption - H105.091 Revised 04/04  
(Available as a fill-in form at [www.chesco.org/wills](http://www.chesco.org/wills). This form is mailed separately to Vital Records. ONLY use a paper clip to attach it to the Petition.)
  - Statement of Citizenship and Residency  
(Available as a fill-in form at [www.chesco.org/wills](http://www.chesco.org/wills). This form is mailed separately to Vital Records. ONLY use a paper clip to attach it to the Petition.)
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## CHESTER COUNTY ORPHANS' COURT GUIDELINES

- ▶▶▶ Form H105.091 (Revised 04/2004) Certificate of Adoption
  - ▶▶ Must be typed or printed.
  - ▶▶ This form *is* available on the website ([www.chesco.org/wills](http://www.chesco.org/wills)) as a fill-in form.
  - ▶▶ Vital Records will not accept the form if it contains corrections, erasures or white-outs in areas concerning the child's name after adoption or the adoptive parents information.
  - ▶▶ Complete all pertinent information in Parts I, II (and Part III if applicable).
  - ▶▶ Part IV is completed by the Clerk of the Orphans' Court.
  - ▶▶ The Clerk of the Orphans' Court submits the H105.091 form to Vital Records.
  - ▶▶ This form is mailed separately to Vital Records. ONLY use a paper clip to attach it to the Petition.
  
- ▶▶▶ Statement of Citizenship and Residency is available on the website ([www.chesco.org/wills](http://www.chesco.org/wills)) as a fill-in form. The Clerk of the Orphans' Court submits the Statement of Citizenship and Residency to Vital Records. This form is mailed separately to Vital Records. ONLY use a paper clip to attach it to the Petition.
  
- ▶▶▶ In accordance with 35 P.S. §450.604, following the filing of the Certificate of Adoption and Statement of Citizenship and Residency, application must be made to the Division of Vital Records to obtain a Pennsylvania Certification of Birth. Applications are available from the Clerk of the Orphans' Court.

**INSTRUCTIONS FOR FILING**  
**PETITION TO REGISTER FOREIGN ADOPTION DECREE**  
**PURSUANT TO 23 Pa. .C.S. §2908**

When a child is adopted in conformity with the laws of a foreign country, the adopting parent(s) may register the foreign adoption so that the Foreign Adoption Decree is considered to be a full and final decree, enforceable as if entered pursuant to the Pennsylvania Adoption Act, and a Pennsylvania birth certificate can be obtained.

Adopting parent(s) seeking to register the Foreign Adoption Decree must:

1. Complete, sign and date the Petition to Register Foreign Adoption Decree and Verification. *If a Foreign Adoption Decree shows that there are two adopting parents, both parents must execute the Petition to Register Foreign Adoption Decree.*
2. Attach the following documents to the Petition:
  - A certified copy of the Foreign Adoption Decree;
  - A certified copy of the child's birth certificate. If no birth certificate was issued, a certified copy of any other birth identification issued by the country of birth should be attached. If no birth certificate or birth identification can be obtained, an Affidavit stating the reason should be submitted;
  - A copy of the child's United States visa;
  - An English translation of all documents not in English, certified by the translator to be true and correct;
  - Form H105.091 (Pennsylvania Department of Health, Vital Records, Certificate of Adoption) with Parts I and II (and Part III if applicable) completed;
  - Pennsylvania Department of Health Statement of Citizenship and Residency Form.
3. The Petition to Register with the attachments should be filed with the Clerk of the Orphans' Court Division of the Court of Common Pleas in which the adopting parent(s) reside(s), except for Philadelphia County resident(s), who must file with the Family Court Division. A filing fee will be charged in accordance with the fee schedule of the county court.

After the Petition to Register is filed, it will be submitted to the Court for review. If the Petition to Register and accompanying documents establish that the foreign adoption of the child is full and final, the Court will enter a Decree directing the registration of the Foreign Adoption Decree. The Clerk of the appropriate court will then issue a certificate of adoption and transmit form H105.091 and the Statement of Citizenship and Residency Form to the Department of Health, Division of Vital Records.

If the Court cannot determine that the foreign adoption is full and final, it will enter a Decree denying the petition. In that case, it will be necessary to proceed under the Adoption Act and any local rules of court to obtain a full and final Pennsylvania adoption decree.

Some of the following are reasons why a foreign adoption may not be a full and final adoption eligible for registration:

- both adopting parents were not present for the adoption hearing in the foreign country; or
- the sole adopting parent was not present at the adoption hearing in the foreign country; or
- the foreign court did not enter a final adoption Decree or Order or its equivalent; or
- the child's United States visa is not the type that would afford the child full United States citizenship.

Attorney/Petitioner(s) Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**IN THE COURT OF COMMON PLEAS  
CHESTER COUNTY, PENNSYLVANIA  
ORPHANS' COURT DIVISION**

**IN RE: FOREIGN ADOPTION OF** \_\_\_\_\_

**ADOPTION NO.** \_\_\_\_\_

**PETITION TO REGISTER FOREIGN ADOPTION DECREE**  
**PURSUANT TO 23 Pa.C.S. §2908**

1. Petitioner(s), the Adopting Parent(s) of the above-named adopted child, is/are \_\_\_\_\_  
\_\_\_\_\_
2. Petitioner(s) reside(s) in \_\_\_\_\_ County, Pennsylvania, at  
\_\_\_\_\_  
(Street Address)  
\_\_\_\_\_  
(City, State, Zip)
3. The full name of the adopted child at birth was \_\_\_\_\_
4. The full name by which the adopted child is to be known is \_\_\_\_\_
5. The date of birth of the adopted child is \_\_\_\_\_
6. The date of the foreign adoption decree is \_\_\_\_\_
7. The type of visa issued to the adopted child is \_\_\_\_\_
8. The following documents are attached to this Petition:
  - a. Certified copy of child's birth certificate or other birth identification issued by country of birth; if none, an Affidavit of Parent(s) stating why none is available.
  - b. Certified copy of Decree of Adoption issued by foreign government; if Decree is not in English, an English translation certified by the translator to be correct is attached.
  - c. Copy of adopted child's United States visa.
  - d. Pennsylvania Department of Health form H105.091 (Vital Records Form) with Parts I and II (and Part III, if applicable) completed.
  - e. Pennsylvania Department of Health Statement of Citizenship and Residence.

WHEREFORE, Petitioner(s) request(s) that this Court enter a Decree authorizing the registration and docketing of the attached Foreign Adoption Decree with the Clerk of the Orphans Court and decreeing that

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(Birth Name of Adopted Child)

shall henceforth be known as \_\_\_\_\_

and shall have all the rights of a child and heir of the Petitioner(s).

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Adopting Parent

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Adopting Parent

**VERIFICATION**

I/We verify that we have read and understand the information set forth in the Instructions to the Petition to Register Foreign Adoption Decree.

I/We verify that the facts set forth in the foregoing Petition are true and correct to the best of my/our knowledge, information and belief.

I/We understand that false statements made herein are subject to the penalties of 18 Pa.C.S.A. §4904 relating to unsworn falsification to authorities.

Date: \_\_\_\_\_

\_\_\_\_\_  
Adopting Parent

\_\_\_\_\_  
Adopting Parent

Attorney/Petitioner(s) Name(s): \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

**IN THE COURT OF COMMON PLEAS  
CHESTER COUNTY, PENNSYLVANIA  
ORPHANS' COURT DIVISION**

**IN RE: FOREIGN ADOPTION OF** \_\_\_\_\_  
**ADOPTION NO.** \_\_\_\_\_

**FINAL DECREE**

AND NOW, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, it is hereby

**ORDERED AND DECREED** that the Petition of \_\_\_\_\_  
(Adopting Parent(s))  
to Register Foreign Adoption Decree is **GRANTED** and that this Court authorizes the registration and docketing  
of the Foreign Adoption Decree entered on \_\_\_\_\_ by \_\_\_\_\_  
(Date of Foreign Decree) (Name of Foreign Court)  
in \_\_\_\_\_  
(Foreign Country).

It is FURTHER ORDERED AND DECREED that the above Foreign Adoption Decree shall be enforceable  
as if this Court had entered the Decree and that henceforth

\_\_\_\_\_  
(Birth Name of Adopted Child)  
shall be known as \_\_\_\_\_  
(Child's Name After Adoption)

and shall have all the rights of a child and heir of

\_\_\_\_\_  
(Adopting Parent(s))

BY THE COURT:

\_\_\_\_\_  
J.

**FORM # 3**

Attorney/Petitioner(s) Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**IN THE COURT OF COMMON PLEAS  
CHESTER COUNTY, PENNSYLVANIA  
ORPHANS' COURT DIVISION**

**IN RE: FOREIGN ADOPTION OF** \_\_\_\_\_

**ADOPTION NO.** \_\_\_\_\_

**FINAL DECREE**

AND NOW, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, it is hereby

**ORDERED AND DECREED** that the Petition of \_\_\_\_\_  
(Adopting Parent(s))

to Register Foreign Adoption Decree is **DENIED**.

BY THE COURT:

\_\_\_\_\_  
J.