

EXEMPLIFICATION OF MARRIAGE RECORD REQUEST

If the marriage record is for a foreign country you may need an Exemplification of the Marriage Record. Exemplifications are **\$40.00** each. The fee is payable by Money Order **ONLY**, payable to Clerk of Orphans' Court. Checks are NOT accepted and will be returned.

Do Not Mail Cash.

To request an Exemplification of a Marriage Record, please provide the following information:

PRINT OR TYPE CAREFULLY

Full Name of Male: _____

**Full Name of Female
At time of Application:** _____

Marriage Date: _____

Number of Exemplifications: _____ **Amount Enclosed:** _____
(\$40.00 each)

Name and Mailing Address: _____

Please provide a contact Phone Number: _____

Date this request sent: _____ **Please allow 7 to 10 days for processing**

Mail the request with Money Order payable to Clerk of Orphans' Court to:

**Marriage License Department
Chester County Justice Center
201 W. Market Street, Suite 2200
P.O. Box 2746
West Chester, PA 19380-0989
610.344.6335/ PRESS 0**