






250 E. Harmony St.  
Coatesville, PA 19320

610-384-9393 Fax: 610-384-1699 TTY: 484-340-3490

Hours: Mon.-Thur. 8:30 AM – 4:30 PM  
Friday 8:30 AM–12:00 PM

Monday 8:30 AM– 4:30 PM	Tuesday 8:30 AM– 4:30 PM	Wednesday 8:30 AM– 4:30 PM	Thursday 8:30 AM– 4:30 PM	Friday 8:30 AM–12:00 PM
<p>2 Goodwill SeniorEmployment 9:00 - 1:00</p> 	<p>3 <b>OVR</b> Goodwill Senior Employment 9:00 - 1:00 WIA Orientation 1:30 PM US CENSUS 10am &amp; 1pm</p>	<p>4 <b>OVR</b> Goodwill Senior Employment 9:00 - 1:00</p>	<p>5 <b>OVR</b> Goodwill SeniorEmployment 9:00 - 1:00 WIA Orientation 1:30 PM</p>	<p>6 <b>OVR</b> Goodwill Senior Employment 8:30 - 12:00 <b>Ex-offender Services</b> 8:30 - 11:30 US CENSUS 9:30am Supervisor Test Staff Development 1:30pm</p>
<p>9 Goodwill SeniorEmployment 9:00 - 1:00 <b>New Directions</b> 9:30 - 11:30am</p>	<p>10 <b>OVR</b> Goodwill Senior Employment 9:00 - 1:00 WIA Orientation 1:30 PM</p>	<p>11 <b>OVR</b> Goodwill Senior Employment 9:00 - 1:00 US CENSUS 10am &amp; 1pm</p>	<p>12 <b>OVR</b> Goodwill SeniorEmployment 9:00 - 1:00 WIA Orientation 1:30 PM <b>Veterans Job Search</b> <b>WS at VAMC 1-3pm</b> <b>Job Corps 10:00</b></p>	<p>13 Goodwill Senior Employment 8:30 - 12:00 <b>Ex-offender Services</b> 8:30 - 11:30 US CENSUS 9:30am Supervisor Test Staff Development 1:30pm</p>
<p>16 Goodwill SeniorEmployment 9:00 - 1:00 US CENSUS 10 &amp; 1</p>	<p>17 <b>OVR</b> Goodwill Senior Employment 9:00 - 1:00 WIA Orientation 1:30 PM</p> 	<p>18 <b>OVR</b> Goodwill Senior Employment 9:00 - 1:00</p>	<p>19 <b>OVR</b> Goodwill SeniorEmployment 9:00 - 1:00 WIA Orientation 1:30 PM US CENSUS 10am Supervisor Test 1pm</p>	<p>20 <b>OVR</b> Goodwill Senior Employment 8:30 - 12:00 <b>Ex-offender Services</b> 8:30 - 11:30 Staff Development 1:30pm</p>
<p>23 Goodwill SeniorEmployment 9:00 - 1:00</p>	<p>24 <b>OVR</b> Goodwill Senior Employment 9:00-1:00 WIA Orientation 1:30 PM <b>Veterans Job Search</b> <b>Workshop 9am - 11am</b> <b>GVOAC 10 – 2 PM</b> <b>TOBACCO CESSATION 10</b></p>	<p>25 <b>OVR</b> Goodwill Senior Employment 9:00 - 1:00</p>	<p>26 <b>OVR</b> Goodwill SeniorEmployment 9:00 - 1:00 WIA Orientation 1:30 PM</p>	<p>27 Goodwill Senior Employment 8:30 - 12:00 <b>Ex-offender Services</b> 8:30 - 11:30 <b>Resume Writing</b> <b>1pm -3pm</b> Staff Development 1:30pm</p>
<p>30 Goodwill SeniorEmployment 9:00 - 1:00</p>	<p>31 <b>OVR</b> Goodwill Senior Employment 9:00 - 1:00 WIA Orientation 1:30 PM</p>			

## **SERVICES OFFERED**

- \* **WIA ORIENTATION:** To familiarize you with the resources/education/training available at Chester County CareerLink, Coatesville. Offered every Tuesday & Thursday at 1:30pm. Call 610-384-9393 to schedule for this workshop.
- \* **GED PREPARATION:** Open entrance/open exit; no cost to participate; GED test preparation.
- \* **COMPUTER INTRODUCTION:** Become familiar with terminology, input commands, and understand the keyboard.
- \* **RESUME WRITING:** Helps job seekers to focus on skills desired by employers; help to redirect skills and refocus to optimize one's marketability; and receive suggestions on how to improve your resume.
- \* **INTERVIEWING TECHNIQUES:** Addresses the reality of rejection, techniques to overcome negative thinking, and most commonly asked interview questions & answers. Receive tips on what employers expect in the workplace.
- \* **PREP ORIENTATION:** Profile Reemployment Project (by appointment only). A mandatory Unemployment Compensation program.
- \* **EX-OFFENDER PROGRAM:** Identify how to address your background; network with other job seekers, and have the opportunity for your specific job related questions to be answered by staff.
- \* **NEW DIRECTIONS:** By invitation only from Department of Welfare.
- \* **JOB CORPS:** Services for youth up to age 25; free vocational training.
- \* **OVR:** Office of Vocational Rehabilitation – offers services for people with physical, emotional and/or mental disabilities.
- \* **VETERANS SERVICES:** Meet with a veteran representative for veteran employment, job searching, and training opportunities.
- \* **GVOAC'S:** Pennsylvania's Veterans' Program includes statewide initiatives to bring comprehensive outreach and assistance to veterans and their families throughout the Commonwealth.