



## Fee Bill [Effective 12/08/09]

### ◆ Recording Fees

**NEW Deeds - \$65.00 Includes one UPI fee**

*Price includes up to 4 pages, 4 names, 1 UPI fee, and 1 tract of land.* Each additional page is \$4.00, name is \$1.00, UPI is \$10.00, or tract of land is \$1.00 (see below). A Statement of Value counts as an extra page.

**NEW Mortgages - \$65.00 Includes one UPI fee**

*Price includes up to 4 pages, 4 names, and 1 UPI fee.* Each additional page is \$4.00, name is \$1.00, UPI is \$10.00 (see below).

Also priced as Mortgages: Mortgage Modification Agreements, Amendments, Assumptions, & Supplement Extensions.

**NEW Mortgage Satisfactions, Assignments & Releases, and Easements - \$52.00 Includes one UPI fee**

*Price includes up to 4 pages, 4 names, and 1 UPI fee.* Each additional page is \$2.00, name is \$0.50, or UPI is \$10.00 (see below).

**Powers of Attorney, Subordinations of Mortgage, Rights of Way, and other Miscellaneous Documents - \$18.50 base fee, *plus* any UPI fees**

*Price includes up to 4 pages and 4 names.*

Each additional page is \$2.00 or name is \$0.50. Each UPI is \$10.00 (see below). If a POA is related to a specific parcel(s), then a UPI number(s) is required and a UPI fee will be assessed (see below).

### ◆ UPI Fee

A \$10.00 fee, per UPI number, will be collected at the time of recordation. UPI numbers are required on all recordings except UCCs, Notaries & Commissions, and some POAs (see above). The UPI should be typed on the first page of the document per Property Records Industry Association (PRIA) Document Standards (see our website for standards and to view a sample cover sheet).

### ◆ Commissions

Notary Public Bond and Commission - \$40.50

### ◆ Public Utility Filings

Filing Fee - \$7.00 per filing

Each additional copy—\$1.00 per copy

### ◆ Financing Statements

All UCC filings - \$100.00 flat fee

## ◆ Maps & Plans

### **Subdivision Plans - \$60.00 base fee**

Sizes must be between 17"x 22" and 34"x 44".

Three copies are required at time of recording. We do not accept Linen or Mylar plans. Print should be legible for microfilming. An additional fee of \$10.00 is charged per each additional page to be recorded. Time stamped copies - \$1.00 per page after first set.

### **State Highway Plans - First page \$11.50**

Additional pages - \$3.00 per page.

### **Condominium Plans - \$25.00 per plan**

**Maps - \$5.00 for each plan marked as an Exhibit.**

## ◆ Miscellaneous Fees

- Certification - \$1.50,
- Copies made by the public - \$0.50 per page,
- Copies made by ROD staff - \$5.00 per page,
- Copies faxed from the Recorder - \$5.00 per page, Plus a \$1.00 fax fee for each document ordered. An invoice will accompany the documents. Faxed copies of documents cannot be certified,
- Return fee for rejection is \$5.00 per document,
- Name search certification is \$10.00 for advance requests, \$20.00 for same day requests.

## ◆ Payment of Fees and Taxes

- No personal checks or credit cards are accepted,
- No refunds or change will be given,
- Checks must be made payable to *Recorder of Deeds*,
- No checks older than 90 days will be accepted,
- No more than 10 documents per check,
- Separate checks are required for the (1) recording fee, (2) local transfer tax, and (3) state transfer tax,
- We accept cash at the Recording Counter for recording fees only.
- No refund of recording fees is given for documents recorded in error by the submitter. Any resulting re-recording expenses are paid for by the submitter.

## ◆ Return Envelopes

**Include a self-addressed, stamped envelope, of appropriate size, with sufficient postage with the initial filing.**

If you require notification of receipt, please enclose a second self-addressed, stamped envelope for the return of your recording receipts. If filing a mortgage satisfaction, please include appropriate stamped self-addressed envelopes for your customer and your returns.

**County of Chester**

**Office of the Recorder of Deeds**

Visit [www.chesco.org/recorder](http://www.chesco.org/recorder)