



Oxford Region Multimunicipal Comprehensive Plan

Planning Committee Meeting Report

Reported To: CCPC Staff and Municipal Officials

Reported By: Oxford Region Planning Committee (PC)

Date/Time: December 22, 2010 - 7:00 pm **Place:** Lower Oxford Township Building

Program: Oxford Region Multimunicipal Comprehensive Plan

Persons Present: Bob Grabus – CCEDC and two members of the public in addition to those listed on the attached attendance sheet: Teri Dignazio; Jay Eaton – Lower Oxford Township Historical Commission.

We celebrated the holidays with homemade chocolate chip cookies

Committee Updates: The PC Meeting began with Officers' reports and municipal updates:

Meeting Report: The December 1, 2010 meeting report was approved.

Chairperson's Report: Ron Kepler(chair): Lower Oxford Township closed on an additional 2__ acres in farmland preservation bringing the total of preserved acres in the Township to nearly 3,000 acres. Additionally, Ron announced that his family farm would soon reach the 100-year distinction (Century Farm).

Treasurer's Report: Ron Hershey: The checking account balance is: \$5,353.04. The Region will soon receive a final bill from the County and a new advertisement will need to be placed in the Daily Local before the 1st PC Meeting of 2011 (January 26th) announcing the 2011 Planning Committee meeting schedule. Mark will forward the wording to Ron for that ad.

Other Municipal (or related) Updates: More sad news in the Region with the recent passing of East Nottingham Township Supervisor Charles D. "Dave" Shelton. In a related note, Eric Todd announced that Tiffany Bell had been named to the West Nottingham Board of Supervisors filling the position left by the loss of Patricia Vail.

Work Program: Historic Resources Inventory and Plan (Chapter 13)

Plan Chapter Review: The Committee Draft of the Historic Resources Inventory and Plan was distributed prior to the meeting for review by the Planning Committee(PC). Earlier in the month, at the December 1st PC Meeting, members of the PC provided a great deal of feedback and suggested revisions which required research and follow-up with the members of the PC as well as other municipal contacts. Overall, there were no significant comments regarding the Historic Chapter or quality of the chocolate chip cookies.

2011 Meeting and Review Schedule

The Planning Committee will continue their review of Plan Chapters on the fourth Wednesday of every month through May 2011. In addition, it may be necessary for the PC to meet on the 1st Wednesday (following the regularly scheduled meetings) if the review of the distributed materials has not been completed. This, however, will only occur if it is absolutely necessary. Following the May meeting, the review and adoption process will be underway with adoption expected by the end of the Summer. Please check the website for an updated schedule of events and meeting dates.

Planning Committee Homework: Keep an eye on your emails and review draft materials as they are distributed and please continue to check the website regularly.

CCPC Follow-up Necessary: The CCPC Team will complete the revisions to the Historic Chapter and forward a copy to each of the Region's six historical commissions for their review and final comment. In addition, the CCPC Team will post the Agricultural, Historic, and Scenic Chapters (Chapters 11, 13, and 14, respectively) on the Oxford Region website shortly after the beginning of the new year. Further, the CCPC Team will complete Open Space and Recreation Plan Chapters (Chapters 10 and 15) in January and distribute them for the PC's review prior to the January 26, 2011 PC Meeting.

Website Updates: See for yourself: www.chesco.org/planning/oxfordregion

CCPC Staff in Attendance: Mark Gallant, Jeannine Speirs

Next Meeting: January 26, 2011.

Attendance Checklist Updated – December 22, 2010

Please ✓ your name or write your name on the next page. *Thank you.*

Committee Members – Alternate Members

Board/Council Members

East Nottingham Township

- Leo Levandoski, Chair
- ✓ Percy Reynolds, Vice-Chair
- Gene Turns
- Dave Shelton
- John Coldiron

Elk Township

- F. Palmer Durborrow, Chair
- Estace Walters, Vice-Chair
- ✓ Albert Jezyk

Lower Oxford Township

- Kenneth L. Hershey, Chair
- ✓ W. Ronald Kepler, Vice-Chair
- Ralph Cheek

Oxford Borough

- C. Randy Teel, President
- ✓ Ron Hershey, Vice-President
- John Stevenson
- Sherry Andrews
- Andrew Atkinson
- Dr. Russell Doyle
- Susan Lombardi

Upper Oxford Township

- ✓ Betsy Huber, Chair
- ✓ Charles Fleischmann, Vice-Chair
- Scott Rugen

West Nottingham Township

- ✓ Eric Todd, Chair
- Gerald T. Cox

Planning Commission Members

East Nottingham Township

- Joseph R. Bauer, Jr., Chair
- Clifford Lee, Vice-Chair
- P.J. Scheese, Secretary
- Walter Leis
- Shannon Wells
- John Wallace
- ✓ Janice Gavin

Planning Commission Members

Elk Township

- Delbert Steele, Chair
- ✓ Melanie Hesse
- Fran Dilenno
- Mark & Mary Gruber
- Tom Shar

Lower Oxford Township

- Kevin Martin, Chair
- John Williams, Vice-Chair
- ✓ Joel Brown
- John Walsh
- Larry Moran
- Jay Stout
- Bill Lewis

Oxford Borough

- Greg Duke, Acting Co-Chair
- ✓ Walter Saranetz, Co-Chair
- George J. Lauer
- Linnea Rafaele
- Donna Patrick, Secretary

Upper Oxford Township

- Christine Nibouar, Chair
- Samuel H. Reyburn, Vice-Chair
- David Underwood
- Harold T. Bryson
- ✓ Karl Herr

West Nottingham Township

- Neal Camens, Chair
- Steve Reeves, Vice-Chair
- Nancy Cox, Secretary
- ✓ David Ross
- Dennis Byrnes
- Robert Rohrer

Manager/Secretary/Administrator

- Pat Brady, East Nottingham Township
- Terri Kukoda, Elk Township
- Sara Laganelli, Lower Oxford Township
- Betsy Brantner, Oxford Borough
- Jane Daggett, Upper Oxford Township
- Candace Miller, W. Nottingham Township