

## Prevention Request for Proposals (RFP) Questions & Answers

Question 1: Does the proposed innovative program need to have met just one or both of the recognition criteria: (a) identified or recognized publicly, received awards, etc.; (b) appeared in a non-referenced professional publication. And, if so, how could we determine if the one national publication in which our program appeared would be considered acceptable?

SCA Response: The proposed program or program principle must meet both criteria described in the Request for Proposal (RFP). It is the applicant's responsibility to provide support/justification for this.

Question 2: It is not clear to us that our program would fall into the Education federal prevention strategy. Could you provide more information regarding the "Education federal prevention strategy?" Please include any websites that outline the strategy.

SCA Response: The federal government defines the Education Strategy as follows: *involves two-way communication, which is distinguished from the Information Dissemination category by the fact that interaction between the educator/facilitator and the participants is the basis of its activities. Activities under this category are to effect critical life and social skills, including decision-making, refusal skills, critical analysis (e.g. of media messages) and systematic judgment abilities.*

Types of services conducted and methods used for implementing this strategy include the following: children of substance abusers groups; classroom educational services; educational services for youth groups; parenting/family management services; peer leader/helper programs; and small group sessions.

Question 3: Could you give us more information about the BDAP Performance Based Prevention System reporting requirements and the National Outcome Measure survey.

SCA Response: BDAP Performance Based Prevention System (PBPS) reporting requirements vary depending on the type of service provided. At a minimum, the provider will be responsible for the collection and reporting of both participant demographic information as well as attendance. All information is data entered into the state PBPS.

Participants in selected programs and activities are required to complete the National Outcome Measure Survey (NOMS). The NOMS is an anonymous survey that collects prevalence data for alcohol, tobacco and other drug (ATOD) use, attitudes toward ATOD use and perceived risk/harm. [An example of the NOMS survey tool can be found at the website below, please note the Pennsylvania version may be slightly different.](#)

[http://www.cufsap.org/aynnyd/uploaded/pdfs/ADULT\\_Comm\\_survey\\_NOMS\\_TOOL\\_rev.pdf](http://www.cufsap.org/aynnyd/uploaded/pdfs/ADULT_Comm_survey_NOMS_TOOL_rev.pdf)  
[http://www.cufsap.org/aynnyd/uploaded/pdfs/Youth\\_Comm\\_survey\\_NOMS\\_TOOL\\_rev.pdf](http://www.cufsap.org/aynnyd/uploaded/pdfs/Youth_Comm_survey_NOMS_TOOL_rev.pdf)

Question 4: Can letters of intent specifying what RFP an organization is responding to be emailed?

SCA Response: The SCA will accept an emailed Letter of Intent as long as it is on agency letterhead. The Letter can be sent to the following email address: [mpolvino@chesco.org](mailto:mpolvino@chesco.org).

Question 5: To whom should I address the Letter of Intent?

SCA Response: The Letter of Intent can be sent to the attention of Meg Polvino, Project Officer.

Question 6: Aside from specifying which proposal(s) we will respond to, is there any additional information needed in the Letter of Intent?

SCA Response: No additional information is required.

Question 7: Can you clarify Letter of Commitment? Would a letter of support suffice? If commitment is needed, what would we be asking the organization to commit to?

SCA Response: A Letter of Commitment will be required if proposed program is to occur in partnership with another organization and/or if the program will be delivered at any location other than the applicants. The Letter of Commitment should contain information on what the organization is agreeing to, i.e. provide classroom space, facilitators, transportation, etc.

A Letter of Support will not replace the need for a Letter of Commitment.

Question 8: Could we get the PAYS data broken down by region, race and/or ethnicity to better determine higher geographic areas of need and/or specific cultural programming that might be appropriate?

SCA Response: A demographic profile of surveyed youth can be found in the 2007 Chester County PAYS Report. The County does not have access to PAYS data broken down by region.

Question 9:

In the RFPs for evidence-based or innovative prevention programs for youth: Are you looking for school or community-based services?

SCA Response:

As stated in the RFP: "These services are to be available countywide and/or community specific".

Question 10:

Are there specific evidence-based curricula that you want to use?

SCA Response:

No.

Question 11:

What curricula are already in use in the schools?

SCA Response:

Although there may be some overlap, each school district provides unique prevention programs and curricula.

Question 12:

How might I be able to find out about schools that would be most receptive about partnering with us for services?

SCA Response:

Each school district would need to be contacted individually.

Question 13:

What D&A prevention services listed in RFP #2010-1 and RFP #2010-3 are currently contracted out to providers, and what are the dollar amounts of each of those service contracts?

SCA Response:

RFP# 1 & RFP# 3 - Prevention services in RFP #1 and #3 do not directly correspond to currently contracted services. All prevention services, with the exception of some non-direct service work by the SCA Prevention Specialist, are contracted out to providers for the current FY.

Current allocation for Community Based Prevention and Information Dissemination is: \$219,000.

There is no existing current allocation for Evidence-based or Innovative Prevention Programs for Youth - ages 11-18 (Critical Transition Years: middle school - high school).

Question 14:

What D&A prevention services listed in RFP #2010-1 and RFP #2010-3 are currently being provided directly by SCA employees and what is currently budgeted under each service?

SCA Response:

RFP# 1 & RFP# 3- The SCA does not currently provide direct service for prevention activities.

Total budget for FY 2009/10 activities under Community Based Process and Information Dissemination is: \$45,000 for Information Dissemination and \$174,000 for Community Based Process. Please note, services in RFPs do not directly correlate to existing contracted services.

Question 15:

Does the RFP sentence "These services are to be available countywide and/or community (ies) specific." allow a proposal to specify in which community (ies) the services will be made available?

SCA Response:

Yes.

Question 16:

Can a community be defined as a school and/or school district?

SCA Response:

Yes.