



COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
BUREAU OF WATERSHED MANAGEMENT

### COMPLAINT HANDLING AND PROBLEM ASSESSMENT

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Taken By: \_\_\_\_\_

Caller: \_\_\_\_\_ Represents: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Other) \_\_\_\_\_

Complaint Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Landowner/Operator: \_\_\_\_\_

Location/Directions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Quad Sheet/Reference Map: \_\_\_\_\_ Receiving Stream/Waterbody: \_\_\_\_\_

Municipality: \_\_\_\_\_ County: \_\_\_\_\_

Type of Problem: \_\_\_\_\_

Pollution: Yes  No  Date: \_\_\_\_\_

Type of Earth Disturbance Activity: \_\_\_\_\_

District/DEP Assessment: \_\_\_\_\_ Date: \_\_\_\_\_

Inspection Report: Yes  No  Date: \_\_\_\_\_

Photos Taken: Yes  No

Findings/Comments : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Coordination/Referral to Cooperating Agency(s): Yes  No

Agency: \_\_\_\_\_

Date: \_\_\_\_\_ Phone  Letter  Other: \_\_\_\_\_

Individual Contacted: \_\_\_\_\_ Phone: \_\_\_\_\_

Response to Complainant: Meeting  Phone  Letter  Date: \_\_\_\_\_

Status: \_\_\_\_\_

\_\_\_\_\_